

Note from the Executive Director

2019 was a year of planning and more planning and finally in October, due to the financial support of a long time donor, construction began on our new assistance dog facility. The older, small buildings were moved and the original "training center" was demolished and hauled away. The new facility will consist of 3 bays of 12 kennel runs with in-floor heat and skylights to provide a comfortable temporary home for our assistance dogs in training. Additionally, there will be 2 large exercise/training gyms, 3 individual training rooms, a staff/volunteer lounge and a restroom. This expansion of the campus will allow Circle Tail to increase our impact. We will be able to touch the lives of more dogs and the lives of more people living with disabilities. This new space will undoubtedly enhance the quality of our dog's lives and improve the staff and volunteer experience at Circle Tail. The completion date is scheduled for early June 2020, so we anticipate 2020 being another very busy, exciting year at Circle Tail.

Marly Staley.
Executive Director, Circle Tail, Inc.







Report of Activities - 2019

Background

Circle Tail, Inc. was established in February 1997 and received its advanced ruling from the IRS showing Federal 501 (c)(3) non-profit status in November 1997 (EIN: 31-1516490; DLN: 17053349711041). *Circle Tail received its final determination as a non-profit public charity on January 11, 2002.* Circle Tail was first accredited by Assistance Dogs International (ADI) in 2008 and was reaccredited in 2013 and again in 2018.

Circle Tail is a multi-faceted organization that:

- Provides high quality service and hearing dogs to people with disabilities. These dogs, the recipient training and lifetime follow up are provided at no charge to the individual.
- Provides Facility dogs to schools, courthouses, and other agencies at a minimal charge.
- Provides in-home service and hearing dogs to adults with disabilities as well as in-home companion dogs to children with disabilities at a minimal charge.
- Provides adoption options for career changed service/hearing dogs.
- Strengthens and promotes the human-canine bond in the community by providing a variety of dog training classes, Pet First Aid/CPR classes and educational programs for the general public.





Kathleen and service dog Rani

The first 4 Circle Tail Facility Dogs to be placed in local schools

Administrative

Throughout the year, the Circle Tail Board of Directors was comprised of between 11 - 12 members. The Board conducted 8 board meetings plus a work day, with an average of 83% meeting attendance. Two vacant board positions remained at the end of 2019.

Board of Directors Roster as of 12/31/19

Name	Affiliation	Role
Marlys Staley	Executive Director Circle Tail, Inc.	Executive Director Non-voting
Matt A. Cook	Compensation Consultant U.S. Bank	Member
Guy Guckenberger	Hamilton County Judge (Retired)	Vice President
William Holder	MilliporeSigma Associate Director, Controlling	Treasurer
Jennifer Kiblinger	Scientific Affairs Manager Diapharma Group, Inc.	President
Lois Lannigan	Retired	Member
Pat Lillie	Relationship Mgr. Wells Fargo	Member
Jackie Napp	Audit Manager BKD, LLP	Member
Kathleen Putman	Retired	Member
Gena Stonefield	Mortgage Senior Sales First Financial Bank	Member
Janelle Tucker	Head of Consumer Customer Experience Fifth Third Bank	Secretary
Caren Welborne	Director, Project Management, Worldwide Clinical Trials.	Member

Monthly e-newsletters were sent out to over 5,000 supporters to keep them current on events and happenings at Circle Tail. Circle Tail further reached its supporters through social media including Facebook, with over 6,800 followers, Twitter, and Instagram. We also have closed Facebook groups to keep fosters and volunteers up to date on Circle Tail events and training tips.

Circle Tail is proud to have become a BBB Accredited Charity in 2019. This means that Circle Tail meets all 20 BBB Standards for Charity Accountability.

Circle Tail continues to receive the seal of transparency by being at the Guide Star Platinum Level.

Circle Tail remains an accredited member of Assistance Dogs International, a member of the International Association of Assistance Dog Partners (IAADP), Little Miami Chamber of Commerce, and United Pet Fund. Circle Tail's Executive Director and dog trainer is a member of the International Association of Canine Professionals (IACP) and serves on the IACP Certification Committee. She also continues to be an AKC Canine Good Citizen® Evaluator and a certified PetTech® PetSaver™ Instructor.

Facility Improvement

Circle Tail began construction of the final phase of our campus, a new kennel/training facility to provide a more comfortable environment for our dogs, staff and volunteers, and increase our capacity and impact in the community.









Dog Statistics

Number of dogs being cared for on 1/1/19 was 49: Service/hearing dog program-44, dog adoption program-0 and residents-5.

Number of dogs being cared for on 12/31/19 was 58: Service/hearing dog program-53, dog adoption program-0 and residents-5.

Total intake for the year was 76.

DOG INTAKE

Туре	Intake	% of 2019 Intake
Shelter/ Rescue Groups	0	0%
Family Release	0	0%
Strays	0	0%
Born @ CT	51	67.1%
Breeder Donated	10	13.2%
Breeder Purchased	0	0%
ADI Co-Op	12	15.7%
Co-Owned	3	4%
Retired/Service Dogs Returned to CT	0	0%
Total	76	100%

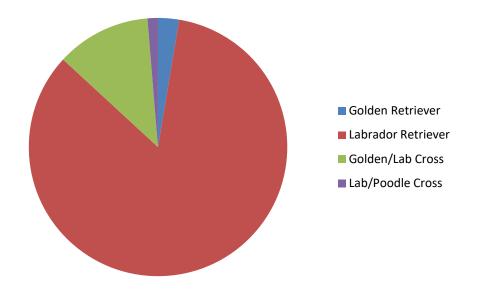
	IN	OUT
Current in System as of 1/1/19	49	0
Intake	76	0
Partnered In Public Service Dogs	0	4
In-home Assistance/ Companion Dog/Therapy	0	2
USDA/SAR	0	0
Sent to ADI Service Dog Organizations	0	9
Expired	0	0
Adoption	0	34
Returned to Owner/Breeder	0	18
Returned to Shelter	0	0
Returned to Family	0	0

Total IN	125	0
Total OUT	0	67

Current in system as of 12/31/19: 58

Intake by Breed

Breed	Counts	%		Counts	%
Purebred			Cross or Mix		
	2	2.6%	Golden Retriever/Labrador	9	11.8%
Golden Retriever			Retriever Cross		
	64	84.3%	Labrador Retriever / Poodle	1	1.3%
Labrador Retriever			Cross		
Total	66		Total	10	



ADOPTION HISTORY

Adoptions for 2019: 34

Total Adoptions since 1999: 3,822

	2018		2019
Jan	2	Jan	3
Feb	3	Feb	0
Mar	7	Mar	4
Apr	3	Apr	0
May	2	May	1
Jun	6	Jun	1
July	3	July	5
Aug	11	Aug	2
Sep	4	Sep	7
Oct	0	Oct	3
Nov	1	Nov	3
Dec	3	Dec	5
Total	45	Total	34

Service/Hearing Dog Program



Carolyn and Service Dog Prem

PARTNERED:

Public Assistance: 4 dogs – 4 service, including 3 Diabetes Alert Dogs (DAD's)

In Home Assistance: 1 dog Facility/Therapy: 1 dog

Assistance and Facility Dogs Working as of: 12/31/19

Public Access Dogs	Total Placed	Working	% Working
Service	71	16	22.5%
Hearing	24	4	16.7%
Total	95	20	21.1%
	Total Placed	Working	% Working
In Home Service/Hearing	76	12	15.8%
Facility/Therapy	54	13	24.1%%
Total	130	25	19.2%

Special Placements	Total Placed
USDA Detection Dog /	13
Search & Rescue Dog	
Therapy Registered	13
Total	26

- Four public access service dogs were partnered this year. Three of those dogs were trained for diabetes alert.
- A total of 95 public access service/hearing dog teams, 76 in-home service/hearing dogs and 54 facility/therapy dogs have been partnered since Circle Tail's inception.
- Seven Assistance Dogs International Public Access Tests were completed by Circle Tail assistance dog teams.
- Four American Kennel Club Canine Good Citizen® Tests were conducted. Fourteen person/dog teams were tested, including multiple service dogs in training and several people from the public.
- An assistance dog outing was once again held at the Greater Cincinnati/Northern Kentucky Airport. Five service/hearing dog teams and volunteers with five service dogs in training participated in the outing. The participants had the opportunity to experience going through security, riding on the tram, navigating a variety of odd surfaces and getting seated on a plane, all with their dog.
- Thirteen service dogs in training participated in the AVCO service dog eye exams at MedVet.
 This is a free service provided once a year to the service dog community. In addition to the
 eye exam, the dogs received a check up by different specialty veterinarians including cardiac,
 orthopedic, dermatology and general medicine. We were pleased that all dogs passed their
 testing.



Pat and service dog Stratton



Guy and service dog Kimmel

Breeding Program

Circle Tail whelped 8 litters with a resultant 51 live births. Three whelps were CT breeders, 2 were CT/Ridgeview co-owned breeders, 1 was hosted for a lab breeder and 2 were hosted for an ADI regional co-op partner.

ADI Breeding Cooperative:

Circle Tail continues as a member of Assistance Dogs International (ADI) Breeding Cooperative (ABC). This Cooperative consists of ADI members who either have large or small breeding programs; those who would like to assist organizations who have breeding programs by whelping litters for them, or those who would just like to receive puppies when available. Circle Tail participates at the Host Level which enables us to assist the cooperative by whelping litters from other organizations. This year we received 7 pups through the cooperative.

Circle Tail Breeding:

Circle Tail had 3 litters from their own breeding program this year:

- CT Maui, a Golden Retriever was bred to CT Braxton, a black lab. Maui had 9 pups. One pup was sent to a regional co-op partner.
- CT Jaylah, a yellow lab, was bred to CT Braxton. Jaylah had 6 pups. Two pups were sent to regional co-op partners.
- CT Quizz, a yellow lab, was bred to CT Braxton. Quizz had 8 pups. Two pups were sent to regional co-op partners.

Two breeding females are co owned with Ridgeview Labradors. Juki, a yellow lab, had 8 pups and CT retained 4 for the service dog program. Elka, a yellow lab, had 7 pups and CT retained 3 for the service dog program. Circle Tail also hosted another whelp for Ridgeview Labradors and acquired 3 puppies from that whelp.

Jaylah and Quizz were retired from the breeding program and they will be partnered as service dogs.

Regional Breeding Cooperative:

Circle Tail has been pleased to work with 3 other ADI accredited service dog organizations in relatively close proximity to us, to work on best practices for our organizations. Last year we decided to join together in a small breeding co-op to share our dogs, pups and expertise. Through this group effort, two of the schools were able to breed their females with CT Braxton. CT Braxton bred a total of 3 females. Circle Tail received a pup from each of the litters. We were able to host 2 whelps for a co-op school and received a pup in return. Through semiannual conference calls and google drive documents, members keep each other appraised of needs and available pups so that we can help each other produce more quality working dogs.

Breeding Program Summary	
Circle Tail Breeders Whelp	3
CT/Ridgeview Co own Breeders Whelp	2
Breeder Whelp Host	1
Other SD Org. Whelp Host	2
ADI Breeding Co-Op Whelp Host	0
# Pups Born	51
# Pups Kept for CT	28

Career Changed Dogs

- Since 1999, Circle Tail has adopted over 3,800 dogs and puppies into new homes.
- In 2019, 34 dogs were adopted.
- One dog was returned, which reflects a 3% return rate.
- Four dogs were added to our website as a community service under "courtesy posting" to assist them in finding new homes.

Notable Career Changed Dogs:

Career changed dogs impact many people in our community.

- Palmer, a Golden Retriever, began work as a facility dog at Wright Patterson Air Force Base.
- Roper, a yellow lab, was placed as an in home service dog to assist with retrieval for a man with muscular dystrophy.
- Ryba, a yellow lab, was adopted as a great family pet and turned into the reading partner of the family's daughter who has some cognitive challenges.



Palmer at Wright Patterson Air Force Base

Inmate/Canine Educational Development and Training Program

Circle Tail partners with the Ohio Department of Corrections and Rehabilitation to teach inmates dog care and handling skills through caring for and training service dogs in training. The Inmate/Canine program is comprised of two Ohio Correctional Institutions, including Dayton (DCI) and the Ohio Reformatory for Women (ORW). Both are women's facilities and both programs can house up to 14 dogs each. This year the average census was 20 dogs/month being housed, cared for and trained by the inmates at the correctional facilities.



SDIT Hibbs practicing opening the refrigerator at ORW

On-site Surgical Suite

- Circle Tail continues to have volunteer veterinarians provide onsite spay/neuter surgeries for our dogs in our fully equipped surgery suite. The surgery suite is located in the Training & Education Center. The surgeries are being performed by Janet Clem, DVM of Cincinnati Animal Medical Center and Ellen Dryer, DVM of Seven Hills Pet Clinic, all on a volunteer basis. The veterinarians are assisted by Circle Tail staff and volunteers.
- In 2019, 23 spays and 15 neuters were performed. No infections were noted while the dogs were on-site post-surgery.
- We had one emergency C-section performed this year. The surgery went well for the mom and we were able to save 2 additional pups.
- The on-site surgery suite continues to provide a low stress surgical experience for our dogs.
 The dogs are walked up to the surgery suite and are prepared for surgery by people they know.
 Following surgery, they recover in a crate in the surgery suite and then later in the day when they are awake, most of them can walk back to the kennel for a drink, snack and bedtime.

Grants and Fundraising

Circle Tail was fortunate to receive 12 supporting grants in 2019 including:

- The Scaife Family Foundation for general operating expenses.
- The Johnson Family Foundation to support the service/hearing dog program.
- Rockwern Charitable Foundation for service dog training and partnership support.
- The Erma A. Bantz Foundation for support of the hearing dog training program.
- Community Development Professionals for technology upgrade.
- UBS donor advised funds for general program support.
- The Greater Cincinnati Foundation donor advised funds for general program support.
- Magnified Giving for general program support.
- Fidelity Charitable donor advised funds for general operating expenses.
- Dayton Foundation Depository, Inc. donor advised funds for general operating expenses.
- Schwab Charitable donor advised funds for general program support.
- The Suzanne Thompson Charitable Fund for support of the service/hearing dog program.

In March, the 9th Annual Dinner, Art & Wine for Canines event was held at Receptions in Loveland. Approximately 375 people enjoyed the evening hosted by Rich Fowler. Our Keynote Speaker was Hearing Dog Recipient Jane Biehl and our dogs. Other fundraisers included the Flying Pig Marathon Associate Charity partnership, Polo for Paws, Fifty West Wag Fest, Lucky Dog Grille Christmas in July and Christmas giving trees, the First Financial Howl-o-ween at 4th & Vine Work Space, and MadTree pictures with Santa. New this year to build awareness of Circle Tail was the Brewery Tour. Circle Tail volunteers and dogs in training spread the word at 10 local breweries.



Facility dog in training Cygni at Taft's Ale House

Community Outreach Activities

- Circle Tail volunteers participated in 47 local pet or health related events including the Warren County Veterans fair, UC Criminal Justice Society Career Fair, Trustaff Wellness fair, 5/3rd Awareness fair, Jackson Lewis Disability Symposium and many more.
- Volunteers presented approximately 28 educational programs about assistance dogs to a variety of local service and support groups, including church groups, various disability support groups, Girl Scout and Cub Scout troops, libraries, schools and other organizations.
- Media:
 - Monthly newsletter.
 - o Five articles about Circle Tail were in various publications this year.
- Basic, intermediate, and remedial dog training classes as well as nosework classes continued to be offered to the community. Approximately 800 community members took advantage of our low cost training options. In addition, we provided 3 Pet First Aid/CPR classes, educating 27 people in the life saving skills of pet first aid and CPR.
- On Saturday of Memorial Day weekend, Circle Tail held its 11th annual memorial service, in the Memorial Garden, for those companion animals that have passed. Those present shared happy memories of times with their pet and those who could not attend had their pet/assistance dog's name read aloud in remembrance.
- Circle Tail continued their relationship with a variety of community partners:
 - The local Dragonfly organization: service pups or facility dogs in training attended the grand opening of their new facility to help welcome guests. Everyone enjoyed spending time with the dogs/dogs, while the service pups/ facility dogs in training had a great socialization event.
 - Putman Elementary School in Blanchester: service pups/dogs in training are socialized around children and students are taught proper dog etiquette. Circle Tail trainers and volunteers take the pups/dogs to school twice a month during the school year.
 - Cincinnati/Northern Kentucky International Airport ambassador program: volunteers take service and facility pups/dogs in training to the airport on a monthly basis to socialize the dogs and to provide travelers some welcome stress relief.



Therapy dog Liam and Facility dog in training Breslin enjoying some love at the Dragonfly open house

Volunteers

- An average of 54 volunteers per month continued to support Circle Tail's mission by participating in exercise, socialization and training of the dogs on-site at Circle Tail and by assisting at off-site events such as dog related festivals and educational programs to community groups. Volunteers logged over 34,000 service hours.
- An information session with a campus tour was held at least once a month and twice a month
 in the summer. These sessions were for people in the community to learn more about Circle
 Tail and how they can become involved with the organization. The volunteer training
 program that was revised in late 2018 and aimed specifically toward acquiring on-site dogexercises/handlers and fosters went well with year with more routine on site volunteers and
 an additional 2 fosters.
- Five "work days" were attended by community volunteers. In preparation for construction and moving the small building that house the dogs and supplies, these work groups assisted with clearing out the buildings and then once moved, putting supplies back in them. Groups also took down fencing and setting up new kennel runs inside and outside. Another group provided volunteers to weed/mulch all the flower gardens.
- Approximately 10 foster families and 3 weekend fosters routinely assisted with housing and socializing our dogs/pups this year. Dogs and puppies were placed with the foster families to help socialize them, teach house manners and reinforce obedience training, paving the way towards life as a service/hearing or therapy dog. By the end of the year we had 14 active fosters.
- Healing Touch for Animals (HTA) practitioners volunteered twice a month to help the Circle
 Tail dogs have a more balanced energy system. HTA techniques help the dogs focus on
 training and adjust more readily to the kennel environment. The HTA practitioners use the
 "Quiet Room" at the service dog kennel to work on the service dogs in training.
- Five local high school students chose their Capstone project to benefit Circle Tail. Projects included making adventure boxes for the pups to play with and assisting with keeping the grounds looking tidy and buildings clean.



Volunteers take facility and service dogs in training to CVG

Circle Tail, Inc. Balance Sheet

As of December 31, 2019

Delawas Chast 2040 - Unavelited	,
Balance Sheet 2019 - Unaudited	
ASSETS	
Current Assets Checking/Savings	
10100 · Cash and Due From Banks	
10150 · Cash in Bank-U.S. Bank	96,185.16
Total 10100 · Cash and Due From Banks	96,185.16
Total Checking/Savings	96,185.16
Other Current Assets	90,103.10
13000 · Cash Equivalent Investments	342,379.05
14000 · Inventory	9,890.70
Total Other Current Assets	352,269.75
Total Current Assets	
Fixed Assets	448,454.91
15000 · Furniture and Equipment	
15100 · Vehicles	55 000 00
	55,009.00 1,538.97
15110 · Laptop Computer 15120 · Equipment	13,797.69
Total 15000 · Furniture and Equipment 16000 · Land	70,345.66
	30,000.00
16100 · Leasehold Improvements	0.00
16150 · Accumulated Depreciation 16100 · Leasehold Improvements - Other	114,184.52
•	
Total 16100 · Leasehold Improvements	114,184.52
16200 · Building	674,410.91
16150 · Accumulated Depreciation	-379,428.62
Total Fixed Assets	509,512.47
Other Assets 11116 · Utilities Deposit	50.45
Total Other Assets	50.45
TOTAL ASSETS	958,017.83
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Pavable	
20002 · Credit Card Payable	0.00
Total 20000 · Accounts Payable	0.00
Total Accounts Payable	0.00
Other Current Liabilities	
24000 · Payroll Liabilities	7,429.66
25500 · Sales Tax Payable	0.00
Total Other Current Liabilities	7,429.66
Total Current Liabilities	7,429.66
Total Liabilities	7,429.66
Equity	1,120.00
31500 · Temp. Restricted Net Assets	44,344.71
32000 · Unrestricted Net Assets	879,111.20
Net Income	27,132.26
Total Equity	950,588.17
TOTAL LIABILITIES & EQUITY	958,017.83

2019 Ordinary Income/Expense - Unaudited	
Income	
43300 · Direct Public Grants	
43310 · Corporate and Business Grants	80,195.00
Total 43300 · Direct Public Grants	80,195.00
43400 · Direct Public Support	
43410 · Donations-Corp. Contributions	22,431.77
43420 · Donations-Individual-Cash	88,425.81
43425 · Donations - Puppy Purchase	
43440 · Gifts in Kind - Goods	2,986.99
43447 · Gifts In Kind - Dinner	23,764.56
43450 · Pledge Contribution	
43467 · Network for Good	
Total 43450 · Pledge Contribution	0.00
43490 · Fundraiser	482.00
43497 · Tiles Fundraiser	600.00
43509 · Flying Pig	746.41
43515 · Fundraiser - Dinner	79,862.97
43490 · Fundraiser - Other	
d	2,223.00
43490 · Fundraiser:43613 · Fundraiser - Barre	93.09
43599 · Full Circle Capital Kennel New	10,500.00
Total 43490 · Fundraiser	94,507.47
Total 43400 · Direct Public Support	232,116.60
45000 · Investments - Income	
45020 · Dividend, Interest (Securities)	8,212.36
45030 · Interest-Savings, Short-term CD	15.82
Total 45000 · Investments - Income	8,228.18
45050 · Unrecognized Gain/Loss OI	32,993.49
46400 · Other Types of Income	76.38
46402 · Dog Fee for Service Dog School	600.00
46420 · Merchandise Sales	
46422 · Merch. Sales - People	2,772.20
46424 · Merch. Sales - Dogs	2,691.38
Total 46420 · Merchandise Sales	5,463.58
46400 · Other Types of Income - Other / Pay pal revenue	0.00
Total 46400 · Other Types of Income	6,139.96
47200 · Program Income	
47225 · Application Fees-Svc Dog	125.00
47230 · Dog Adoption Fee	35,350.00
Total 45224 · Application Fees	35,475.00
47241 · Boarding Fees	693.60
47245 · Grooming	380.00
47246 · Microchip Service	300.00
47250 · Training Fees	10.00
47251 · Training - Basic Obedience	11,354.75
47252 · Training - Intermediate	2,084.50
47253 · Training - Remedial	917.00
47254 · Training - Private Lesson	904.00
47255 · Pet First Aid Training	1,184.00
47256 · Training - Remote Collar	100.00
47259 · Training - Advanced	602.50
47263 · Training - Nosework	2,451.00
Total 47250 · Training Fees	19,607.75
Total 47220 · Program Service Fees	56,456.35
Total 47200 · Program Income	56,456.35
Total Income	416,129.58
Gross Profit	416,129.58
Net Income	27,132.26

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